

To receive the EARLY BIRD price:

Bookings must be made by 5pm Wednesday December 4th

Even though we take bookings after this date please note that places may already be filled as we often book out. Please book as early as possible to avoid missing out.

Sample fees:

		Incursion	Excursion
Early Bird	Full fee	\$68.00	\$78.00
	50% CCS	\$31.50	\$35.10
	90% CCS	\$9.90	\$11.35
Standard	Full fee	\$78.00	\$88.00
	50% CCS	\$35.10	\$39.60
	90% CCS	\$11.35	\$13.00

We ask that, where possible, bookings are submitted via email.

Please DO NOT hand forms to school staff or leave them with children to pass on to us. If you need to hand in a paper copy please ask to speak to a senior educator so they can check your form.

Please note: forms handed in at the centre and not emailed can take an extra day to process.

Norwood Out of School Hours Care

37 Osmond Terrace, Norwood, SA, 5067 Website: norwoodoshc.com.au Margie: 0418 891 704 Lowana: 0455 074 739 Email: margie@norwoodoshc.org.au

Please note:

Payment is required at the time of booking – Bookings will not be confirmed if payment cannot be processed



- ~ Refunds are NOT available. This includes absence and cancellations
- ~ Bookings cannot be transferred/swapped between days

Please make sure to only book for days you know you will require.



When possible, pack a nude lunch box to reduce waste and litter $\ensuremath{\textcircled{\sc b}}$

Morning Snack and Lunch:

On excursion days children tend to eat more so we recommend providing a little extra on these days. We are not able to heat or cook food provided for children's morning tea or lunch, please pack food accordingly.



We are **nut-free** in Vacation Care. We ask that you please do not send nuts or food which contains nuts to help protect those with allergies who use our service.

Electronic Devices and valuable items:

We encourage you to have your child leave phones and smartwatches with internet capabilities at home. Should you have to contact your child while they are at OSHC please ring the service. Any child seen using these devices will have them confiscated and locked away for safekeeping.

We recommend children do not bring valuable items, including trading cards, to Vacation Care. However, if they do, educators are able to lock them away for safe keeping and monitored use. Please discuss this option at drop off to ensure educators are aware of any items which need safeguarding.

Lost Property:



We do our best to make sure children put their belongings in their bags but ask that you help us by re-enforcing this with your child. We advise regular checks of the lost property during Vacation Care.

If possible please label clothes and belongings with your child's name or your family name so we can more easily assist in returning them.



Hot Weather:

Please send your child with **sun block already applied** and in appropriate clothing for sun protection. We require all children to have a **wide brim hat and a drink bottle** with them each day of attendance. Please note that if these requirements are not met your child will not be able to take part in outdoor activities or excursions.

Educators will encourage all children to drink plenty of water and to reapply sunblock throughout the day.







Please note the **excursion departure time** on the program, where applicable, and ensure you arrive at the service BEFORE the time indicated.

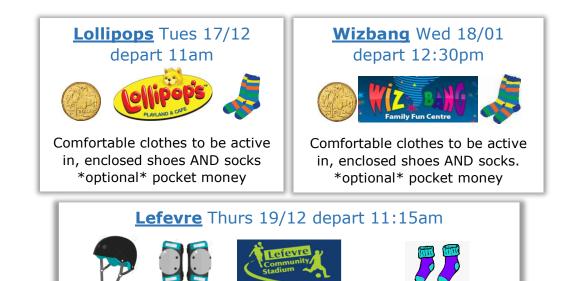


Pocket Money:

Pocket money is only allowed on specific days and is optional. These are noted on the program with a gold coin symbol. Please hand money to educators at drop off time. Do not leave money with your child or in their bag. Pocket money should not exceed \$20 however we recommend around \$5 for a small treat. Pocket money is not to be given in place of a packed lunch.

Activity requirements:

Some venues, activities and excursions have specific requirements. Please make sure to read carefully and send your child with all the things needed to ensure they can take part in all program activities.



Comfortable clothes to be active in, enclosed shoes AND socks. Helmet and *optional* knee/elbow pads for roller-skating

