



# Child Care Fees & Contact Information

37 Osmond Terrace  
 Norwood SA 5067  
 Phone: 8362 08

Dear Parents / Guardians

Norwood Out of School Hours Care strives to give you the best quality care for your children as well as to keep fee costs at an affordable level for parents.

As many parents are entitled to **Child Care Subsidy** fee reductions the cost will vary depending on the percentage of your CCS as assessed by Centrelink. Families must provide the service with the following details for both the Centrelink Account holder and the children attending OSHC:

- Customer Reference Numbers for the Account Holder and Children
- Dates of Birth for all of the above

Please indicate these details on your OSHC enrolment form or contact the Department of Human Services on 136150 so that you can provide them for us.

A **\$25** Family Enrolment Fee is **required upon submission of the enrolment prior to the first attendance of your child/ren**. Subsequent enrolment/s for younger siblings are reduced to **\$20** per enrolment. *This fee covers the cost of data entry, processing parent information, establishing links with relevant government agencies and maintaining current and updated information pertaining to all families.*

**As from July 2023 the full fees are as follows:**

Session	Cost	Fee Type	Session times
Before School Care	\$20	Standard Fee	7.00am - 8.45am
	\$25	Same Day Booking Fee	
After School Care	\$28	Standard Fee	3.00pm - 6.00pm
	\$31	Same Day Booking Fee	
Pupil Free Days & School Closure	\$56	Early Bird Fee	7.30am - 6.00pm
	\$63	Standard Fee	
	\$73	Same Day Booking Fee	
Vacation Care	\$65 - \$75	Early Bird Fee	7.30am - 6.00pm
	\$75 - \$85	Standard Fee	
Early Closure (last day of term)	\$35	Standard Fee	2.00pm - 6.00pm

## Additional Fees

**Un-advised Absence Fee:** \$10.00 (applied if OSHC is NOT advised of your child/n's absence by 12pm on the day of the absence)

**OSHC Sports Program:** \$15 per child per term for professional providers who are contracted by us to run multi-sports/lifestyle programs.

**Late collection fees:** apply after 6pm @ \$1 per minute.

**The School Front Office does not notify OSHC of your child's absences from school. You must contact the service separately and leave a message before 3pm.**

Contact details are listed on the next page.

**Remember that all *registered* families are entitled to the child care subsidy to reduce your fees**

## **CANCELLATIONS FOR BEFORE & AFTER SCHOOL CARE**

To ensure that Norwood OSHC operates within prescribed Government staffing guidelines and in line with Australian Government requirements, we have the following cancellation procedures for Before & After School Hours Care.

**Cancellations, with no charge incurred,**  
are accepted for **Before School Care** until 6pm of the previous Friday for the following week and **After School Care** until 6pm of the previous working day. Cancellations for Mondays must be made by 6pm the previous Friday.  
Where Friday is a public holiday, cancellations for both programs must be made by 6pm of the last working day of the week before.

## **BOOKINGS FOR BEFORE SCHOOL CARE**

A booking for any given **Monday BSC session**, which is made after 6pm on the previous Friday, is charged at the '**Same Day Booking**' rate.

Where the Friday is a public holiday this rule applies to the last working day of the previous week.

## **BOOKINGS FOR AFTER SCHOOL CARE**

Notice of Bookings before 6pm of the previous working day are charged at the '**Standard**' rate.

Notice of Bookings after 6pm of the previous working day are charged at the '**Same Day Booking**' rate.

Bookings for Mondays must be made by 6pm the previous Friday or working day of the week before if it is a public holiday to attract the '**Standard Rate**' fee

## **CONTACTS FOR BOOKINGS**

### Vacation Care

**MARGIE** Mob: 0418 891 704

Email: [margie@norwoodoshc.org.au](mailto:margie@norwoodoshc.org.au)

### Before School Care and After School Care

**LOWANA** Mob: 0455 074 739

Email: [noshcemail@gmail.com](mailto:noshcemail@gmail.com)

If you would like costs for your specific situation, including estimates of childcare costs inclusive of the CCS reduction, please contact the service. We would be happy to help you with your enquiries.

#### **Payment Options:**

Payment may be made by card (Visa/Mastercard). This will be debited weekly or fortnightly from your account by signing an authorisation slip. You can also transfer payment into our account via Internet Banking (a \$50 bond is required when choosing the transfer option).

Bank BSB: 105-010

Account No: 071961540

Norwood Out of School Hours Care Management Committee